

CLUB MANAGER CONNECTION

DISTRICT 8 4-H CLUB MANAGER CONNECTION



WRAPPING UP THE YEAR

ISN'T HARD TO BELIEVE THAT WE ARE NEARLY TO THE END OF THE 4-H YEAR (FOR MOST OF US ANYWAY)? MAY MEETINGS, END OF THE YEAR PARTIES, 4-H BANQUETS, AND OFFICER ELECTIONS ARE RIGHT AROUND THE CORNER. TO HELP YOU WORK THROUGH ALL THE THINGS, I HAVE INCLUDED A CHECK LIST BELOW.

- OFFICER ELECTIONS
- OFFICER INSTALLATIONS
- END OF THE YEAR REPORTS SENT TO THE COUNTY OFFICE
- NEW OFFICER PICTURE SENT TO THE COUNTY OFFICE FOR THE NEWSLETTER
- CLUB CHARTERING PAPERWORK COMPLETED AND TURNED INTO COUNTY OFFICE
- FINANCIAL REVIEW COMPLETED BY OUTSIDE PARTY
- CAMP REMINDERS SENT OUT

TAKE A MINUTE TO BREATHE AND THEN RESET! NEXT YEAR WILL BE HERE BEFORE YOU KNOW IT!

THANK YOU FOR ALL YOU DO!

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District 8 4-H

Making the best better





Club Chartering

There are no major updates to the club chartering process this year. All club chartering documents are being updated and uploaded to the state website. You can view those here: <https://texas4-h.tamu.edu/management/>

Be sure to check out the "Top Reasons for a Returned Charter" document to help you troubleshoot everything before you submit!

Officer Elections & Installations

Whose job is it?

President

- Preside at all club meetings
- Use basic parliamentary procedure steps as a tool to conduct effective, orderly meetings
- With assistance from 4-H club manager, arrange for meeting time and place
- Work with club manager and officers to develop agenda for the meeting
- Remind and encourage each person on the program to be prepared
- Ensure maximum member involvement in all club activities
- Appoint committees as needed

It's time for Officer Elections & Installations (if you do those!). We have a great reminder tool for you on our Club Manager page, called "Who's job is it?" You can view this resource and so many others to help you navigate this season here: <https://agrilife.org/d84h/club-managers/>



Officer Installation Resources:
<https://texas4-h.tamu.edu/management/>

(scroll to the bottom of the page)

Club Manager Connection

- 2/9

LET'S CONNECT

What is your role? We are all in this together

Online
- 5/18

LET'S REFLECT

How did this year go for you? What worked? What didn't? Let's plan for next year!

Online
- 8/19

LET'S KICK IT OFF

Ready for the new year? Let's get things kicked off!

In-person at the District Office
- 11/9

LET'S FIND OUT WHAT'S NEXT

How can we put into practice the things we've learned so far? What is next as a club manager?

Online

REMINDERS & LINKS TO REMEMBER

- Did you know that we have a whole page dedicated to you on our District website? You can check it out here:
 - <https://agrilife.org/d84h/club-managers/>
- Need a new idea for a club meeting? Be sure to check out a few of the meeting ideas on the Texas 4-H Management page! Scroll to the bottom of the page to find 4 sets of meeting ideas for each month.
 - <https://texas4-h.tamu.edu/management/>